



Longmead Field

LONGMEAD MANAGEMENT GROUP

Committee Meeting Minutes

Monday 23rd January 2023 at 7.30pm

Present - Andy Brooke, Ian McCulloch, Donna Evans, Tracy Leaman, Trish Slater, Paul Doble

- 1) Apologies for absence - Bob Hawkes, Karen Pinder, Peta, Daysu-Jones, Sam Iddon

DE proposed, PD seconded IMC Chairing the meeting, in the absence of the Chair

- 2) Minutes of the last meeting and matters arising - The minutes of 26th September 2022 were agreed unanimously and signed by IMC.
 - i) New Parish Council/Longmead account - Completed. IMC to arrange transfer of funds - **Action IMC**
 - ii) TV to Blackdown Centre - Completed
 - iii) Benches - The PC has applied for S106 funding - **Action DE**
 - iv) Gate owner - Ongoing - **AB**
 - v) Moving of oil tank - Ongoing
- 3) Finance and expenditure - Report completed by DE. Invoices will be sent to tennis, junior and senior football clubs. Fees to be reviewed at the end of the financial year.

Minute approval of 2021/22 accounts - Approval sought via email. Proposed KP, seconded PD-J, unanimously agreed.

TS joined the meeting.

- 4) Pavilion and sports facilities - The pane of glass in the external door will be replaced and the outside toilet lock replaced - **Action AB** Diesel for the tractor, AB will supply and be reimbursed by Longmead. IMC will discuss the ongoing maintenance of the tractor with SI. The toilet seat and flush have been replaced/repared. The oil tank monitor is not currently working, this can be replaced when the tank is moved. A jet survey of pitch drains will cost £650 + VAT. IMC would like to discuss this more with SI. Fire alarms checks IMC to contact Coomber Security - **Action IMC**
- 5) Longmead Environmental Action Project (LEAP) Report - Some vandalism has taken place as the site. The Scouts are undertaking badge work at the site on 29th January and a tree giveaway takes place on 5th February. The pond is now replenished.
- 6) Skate Park - AB and DE updated the committee regarding planning permission and the flood risk report.
- 7) Any other business - The Coronation celebrations in May will be similar to the Platinum Jubilee celebrations held last year. The needs of the disabled toilet need to be reviewed. IMC to make enquiries and advise - **Action IMC**

Date of next meeting - Monday 27th March at 7.30pm